

D.P. VIPRA LAW COLLEGE BILASPUR (C.G.)

Approved From BCI,
Affiliated to atal Bihari Vajpayee Vishwavidyalaya Bilaspur (C.G.)



File Number 22 & 23

**Sample of training programs conducted for
non-teaching staff.**

D.P. Vipra Law College Bilaspur
Ashok Nagar, Seepat Road, Sarkanda, Bilaspur (C.G.)

D.P. VIPRA LAW COLLEGE BILASPUR (C.G.)

Approved From BCI,
Affiliated to atal Bihari Vajpayee Vishwavidyalaya Bilaspur (C.G.)



Sample of training programs Conducted for non-teaching staff.

D.P. Vipra Law College Bilaspur
Ashok Nagar, Seepat Road, Sarkanda, Bilaspur (C.G.)



OFFICE OF THE PRINCIPAL

D.P. Vipra Law College Bilaspur

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<https://dpvipralawcollege.ac.in> –Email – dpvlawprincipal@yahoo.com PH No. – 9926165945, 9926138734

Letter No. Q/2023

Dated : 04/04/2023

To,

Mr. Rohit Dahariya

Computer Operator

D.P. Vipra, Law College,

Bilaspur (C.G)

Subject:- Invitation as Resource Person for one Day Training Program on ERP.

Respected Sir,

I am indeed very happy to state that D.P. Vipra Law College C.G. is going to conduct One Day Training Program on "EPR" on 05/04/2023. It will be a great achievement for the college if you kindly register your presence on the Event.

Thanking You!

Principal
D.P. VIPRA LAW COLLEGE
Bilaspur (C.G.)



OFFICE OF THE PRINCIPAL

D.P. Vipra Law College Bilaspur

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Letter No. Q/2023

Dated : 04/04/2023

To,

The Principal

D.P. Vipra Law College

Bilaspur, C.G.

Subject:- Regarding One Day Training Program On EPR

Respected Sir,

I am honored to accept your invitation to be a "Resource Person" in our Institution.

I hope I will be able to share my views on the given topic.

Thanking You!

Mr. Rohit Dahariya
Computer Operator
D.P Vipra Law College, Bilaspur,
(C.G.)



OFFICE OF THE PRINCIPAL D.P. Vipra Law College Bilaspur

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Letter No. Q/2023

Dated : 04/04/2023

NOTICE

This is to inform to all the Non- Teaching Staff of D.P. Vipra Law College that
One Day Training Program regarding "ERP" is to be held on 05/04/2023.

Venue : Smart Class

Timing: 2:00 PM

Principal

D.P. VIPRA LAW COLLEGE
Bilaspur (C.G.)



OFFICE OF THE PRINCIPAL

D.P. Vipra Law College Bilaspur

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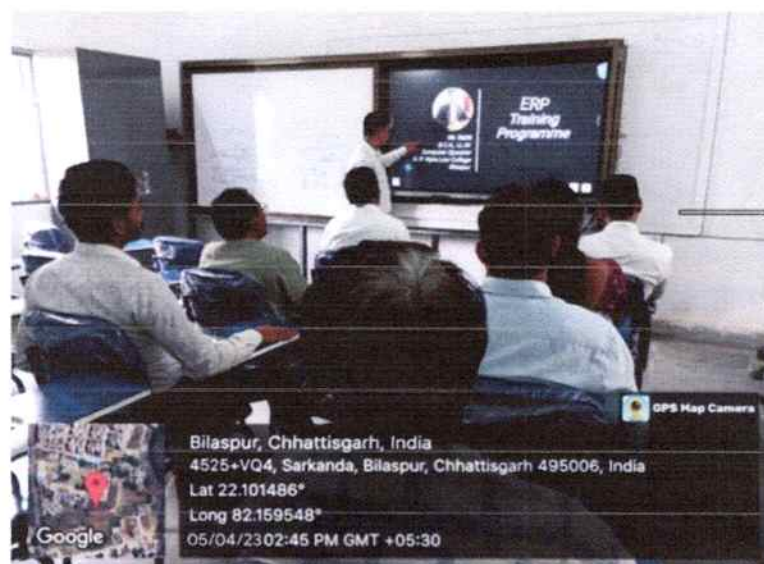
Letter No. Q./2023

Dated: 05/04/2023

ACADEMIC YEAR 2022-2023

TOPIC	:-	One Day Training Programme ON ERP
Participants no	:-	6 Non Teaching staff
Date	:-	05-04-2023
Place	:-	Smart Class
Objective	:-	To Develop Knowledge and Utilize ERP System.
Outcomes	:-	Useful for non-teaching staff to have hands-on experience in an ERP setting.

One Day Training Programme for Non- Teaching Staff has been organized by D.P.V. Law College in order to appropriately work in an ERP environment. The correct introduction of ERP (Enterprises Resource Planning) is facilitated by student information and records pertaining to their fees.



Coordinator

Principal
D.P. VIPRA LAW COLLEGE
Bilaspur (C.G.)



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Letter No. Q/2023

Dated : 05/04/2023

Thanks Letter

I would like to acknowledge, Mr. Rohit Dahariya, Computer Operator, D.P Vipra Law College Bilaspur (C.G) for conducting One Day Training Program on “ERP” for all Non- Teaching Staff at the Institution.

Thank you!

Principal

**PRINCIPAL
D.P. VIPRA LAW COLLEGE
Bilaspur (C.G.)**



OFFICE OF THE PRINCIPAL

D.P. Vipra Law College Bilaspur

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Letter No. Q/2023

Date:- 30/01/2023

To,

Mr. S.R. Chandravanshi

Account Officer

D.P. Vipra. P.G. College

Bilaspur (C.G.)

Subject:- Invitation as Resource Person for one Day Training Program on “Tally”

Respected sir,

I am indeed very happy to state that D.P. Vipra Law College, Bilaspur (C.G) is going to conduct One Day Training Program on “Tally” on 03/02/2023 it will be a great achievement for the college if you kindly register your presence on the event.

Kindly release your consent and oblige.

Thanking You!

Principal
PRINCIPAL
D.P. VIPRA LAW COLLEGE
Bilaspur (C.G.)



OFFICE OF THE PRINCIPAL

Ph. : 07752-424497

Mob. : 8602041180

8602041181

D.P. VIPRA COLLEGE

(Accredited "A" Grade by NAAC)

(ISO-2015 Certified)

Affiliated by Atal Bihari Vajpayee University, Bilaspur (C.G.)

OLD HIGH COURT ROAD, BILASPUR (C.G.) 495 001

www.dpvipracollege.in, E-mail ID : dpvipracollege@gmail.com

Date:- 31/01/2023

To,

The Principal

D.P. Vipra P.G. College

Bilaspur (C.G.)

Respected Sir,

I am deeply honored to accept your incitation to be a Resource Person at Your college. I look forward to share my knowledge and expertise with the Faculties.

Thank you!

S.R. Chandravanshi
Account Officer
D.P. Vipra P.G. College
Bilaspur (C.G.)



OFFICE OF THE PRINCIPAL D.P. Vipra Law College Bilaspur

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Letter no. Q/2023

Date:- 01/02/2023

Notice

This is to inform to all the Non-Teaching Staff of D.P. Vipra Law College that One Day Training Program regarding “Tally” is to be held on 03/02/2023. That details of the event are below:-

Venue : Smart Class

Timing : 2:00 PM

Note: Attendance is Mandatory.

Principal

PRINCIPAL
D.P. VIPRA LAW COLLEGE
Bilaspur (C.G.)



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Letter No. Q./ 2023

Dated: 03/02/2023

ACTIVITY REPORT : 2022-23

Title : One-Day training program of Tally for Non-Teaching Staff
Date : 03/02/2023
Number of Participants : 08
Resource Person : Mr. S. P. Chandravanshi
Venue : Smart Class Room

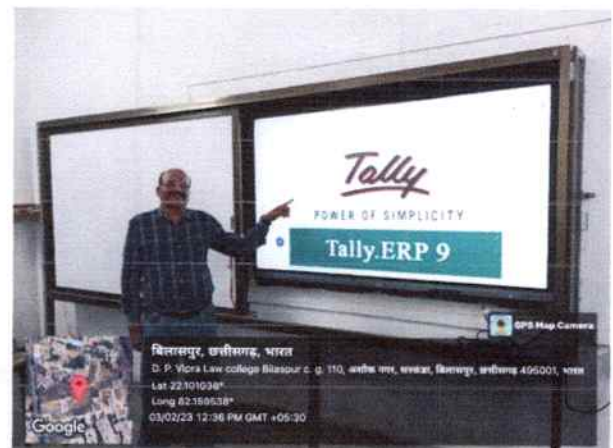
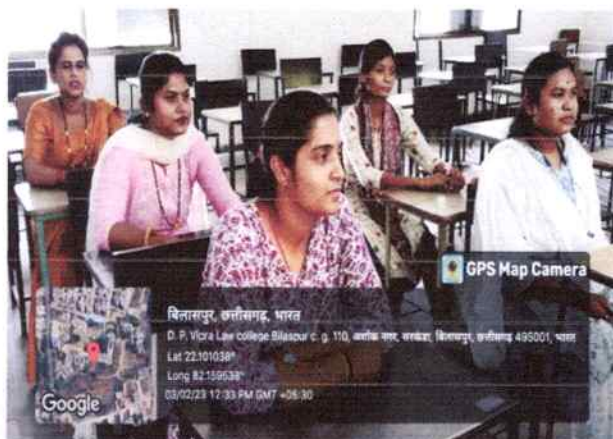
Faculty Development Programs (FDPs) are crucial for enhancing the skills and knowledge of educators, especially in specialized areas like Tally training. Tally is a widely used accounting software, and training faculty in its effective use is essential for imparting quality education to non-teaching staff.

Objective: -

- To Manage complex accounting and financial processes effectively
- To allows users to track and manage account, sales, debts, and various other business aspects.

Outcomes: -

The FDP for Tally training aims to empower Non- Teaching Staff members with the necessary skills and knowledge to effectively teach Tally to Non -Teaching Staff. By enhancing their teaching methodologies and practical application of Tally, the program ensures that educators can provide quality education and prepare Non -Teaching Staff for the demands of the accounting industry



Co-Ordinator

Principal

D.P. VIPRA LAW COLLEGE
Bilaspur (C.G.)



OFFICE OF THE PRINCIPAL D.P. Vipra Law College Bilaspur

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Dated : 03/02/2023

Thanks Letter

I would like to acknowledge, Mr. S.R. Chandravanshi, Account Officer, College of D.P. Vipra P.G. College Bilaspur (C.G.) for conducting One Day Training Program on “Tally” for all employees at the Institution.

Thank you!

Principal

D.P. VIPRA LAW COLLEGE
Bilaspur (C.G.)



OFFICE OF THE PRINCIPAL D.P. Vipra Law College Bilaspur

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Letter No. Q/2023

Dated :31 /10/2023

To,

Mr. Rekharaj Sahu

Assistant Librarian,

College Of Agriculture and Reasearch Station

Janjgir, Champa (C.G)


Subject:- Invitation as Resource Person for one Day Training Program on
“Library Management”

Respected Sir,

I am indeed very happy to state that D.P. Vipra Law College, Bilaspur C.G. is going to conduct One Day Training Program on “Library Management” on 04/11/2023 it will be a great achievement for the college if you kindly register your presence on the event.

Kindly release your consent and oblige.

Thanking You!


Principal
D.P. VIPRA LAW COLLEGE
Bilaspur (C.G.)

COLLEGE OF AGRICULTURE AND RESEARCH STATION

JANJGIR CHAMPA (C.G.)

Date: 02/11/2023

To,

The Principal

D.P. Vipra Law College

Ashok Nagar Bilaspur,(C.G.)

Respected Sir,

I am deeply honored to accept your invitation to be a Resource Person at your college. I look forward to share my knowledge and expertise with the Faculties.

Thank you!



Rekha Raj Sahu
Assistant Librarian

College of Agriculture and Research Station
Janjgir Champa (C.G.)



OFFICE OF THE PRINCIPAL

D.P. Vipra Law College Bilaspur

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Letter No. Q/2023


Dated : 03/11/2023

NOTICE

This is to inform to all the Non- teaching Staff of D.P. Vipra Law College that One Day Training Program regarding “**Library Management**” is to be held on 04/11/2023.

Venue : Smart Class

Timing: 12:30 PM


Principal
PRINCIPAL
D.P. VIPRA LAW COLLEGE
Bilaspur (C.G.)



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D.P. Vipra Law College Bilaspur

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Letter No. Q./2023

Dated: 04 / 11 / 2023

ACTIVITY REPORT 2023-24

Title : Library Management Training Program for Non-Teaching
Date : 04/11/2023
Venue : Smart Class
Participant Count : 06
Resource Person : Mr. Rekh Raj Sahu

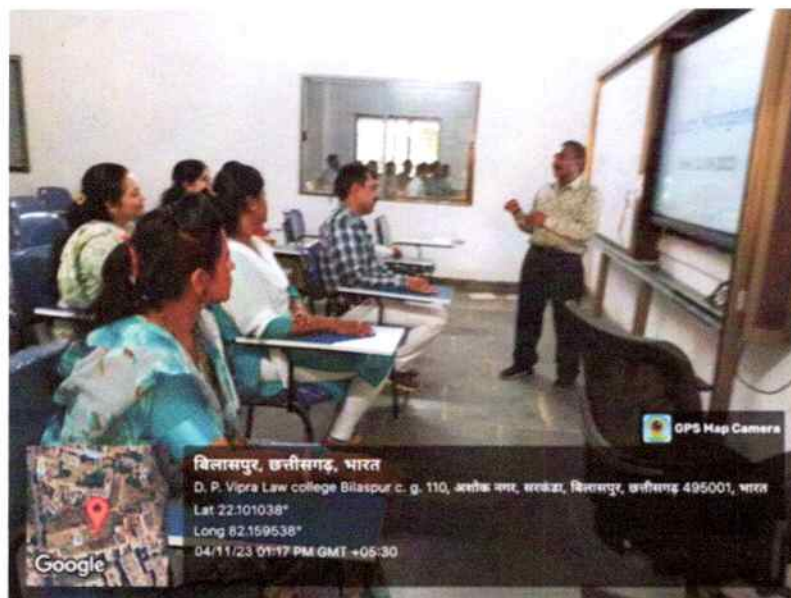
Objective:

The one-day library management training program's goal was to give participants the information and abilities needed for user services, inventory control, cataloguing, and circulation in a library setting.

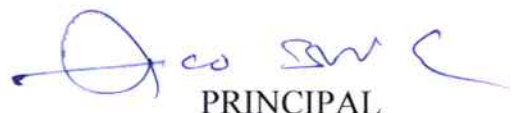
Report:

On November 04, 2023, the one-day Library Management Training Program at D.P. Vipra Law College (C.G.) was successfully completed. Six professionals and staff members who oversee library operations actively participated in the workshop.

The training sessions were led by Mr. Rekh Raj Sahu, a seasoned library management resource person. The curriculum was created with a focus on best practices and practical skills, covering all the important facets of library management.




COORDINATOR


PRINCIPAL
PRINCIPAL
D.P. VIPRA LAW COLLEGE
Bilaspur (C.G.)



OFFICE OF THE PRINCIPAL D.P. Vipra Law College Bilaspur

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Letter No. Q/2023

Dated : 04/11/2023

Thanks Letter

Respected Sir, Rekha Raj Sahu Assistant Librarian, College of Agriculture and Research Station Janjgir-Champa (C.G). Thank you for your invaluable insights and guidance on library management. Your expertise has been instrumental in enhancing our understanding and operations, and we deeply appreciate your support.

Thank you!

Principal
D.P. vipra Law College,
Bilaspur (C.G.)
D.P. VIPRA LAW COLLEGE
Bilaspur (C.G.)



OFFICE OF THE PRINCIPAL D.P. Vipra Law College Bilaspur

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Letter No. Q/2023

Dated : 04/11/2023

Thanks Letter

Respected Sir, Rekha Raj Sahu Assistant Librarian, College of Agriculture and Research Station Janjgir-Champa (C.G). Thank you for your invaluable insights and guidance on library management. Your expertise has been instrumental in enhancing our understanding and operations, and we deeply appreciate your support.

Thank you!

Principal
D.P. vipra Law College,
Bilaspur (C.G.)



कार्यालय प्राचार्य

डी.पी. विप्र विधि महाविद्यालय, सीपत रोड, अशोक नगर बिलासपुर (छ.ग.)

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पत्र क्रमांक Q/2021

दिनांक 27/02/2021

ACTIVITY REPORT

- **Title** : Challenges and Remedies of IPR Associated with Digital Libraries
- **Date** : February 27, 2021
- **Organized by** : D.P. Vipra Law College
- **Resource Person** : Dr. Arvind. K., Sharma, Prof. Kishor John, Dr. S.P. Singh., Dr. S. Sengupta, Dr. Arun Mishra

Overview

The webinar focused on addressing the challenges of intellectual property rights (IPR) in the context of digital libraries and exploring practical remedies. It aimed to enhance awareness among non-teaching staff about their roles in ensuring compliance with IPR laws in digital resource management.

Key Highlights

1. Understanding IPR in Digital Libraries:

Basics of copyright, patent, and trademark issues associated with digital content.

The importance of copyright clearance and licensing for digital resources.

2. Proposed Remedies:

Training staff to handle IPR-related issues effectively.

Collaborating with publishers for proper licensing and fair use guidelines.

Outcome

The webinar successfully equipped non-teaching staff with a better understanding of IPR challenges and provided actionable strategies for addressing these issues within digital libraries.

D.P.VIPRA PG LAW COLLEGE, BILASPUR(C.G.)



Approved from Bar Council of India
Affiliated to Atal Bihari Vajpayee Vishwavidyalaya,
Bilaspur (C.G.)



NATIONAL WEBINAR

ON

CHALLENGES AND REMEDIES OF INTELLECTUAL PROPERTY RIGHTS ASSOCIATED WITH DIGITAL LIBRARIES



CHIEF GUEST :

MR. G.P. KAUSHIK
Governing Body Member
D.P. Vipra P.G. Law College,
Bilaspur (C.G.)



GUEST OF HONOUR :

MR. SUBHASH K. MISHRA
Governing Body Member
D.P. Vipra P.G. Law College,
Bilaspur (C.G.)



CHIEF PETRON :

MR. ANURAG SHUKLA
Chairman
D.P. Vipra P.G. Law College,
Bilaspur (C.G.)



PATRON :

DR. ANNU BHAI SONI
Principal
D.P. Vipra P.G. Law College,
Bilaspur (C.G.)



KEYNOTE SPEAKER

DR. BRAJESH TIWARI
Associate Professor & Head
Dept. of Library & Inf. Science
GGV, Bilaspur (C.G.)



RESOURCE PERSON

DR. ARVIND K. SHARMA
Professor & Head
Dept. of Library & Inf. Science
Maharaja Lakshmi Arts &
Commerce College, Gwalior (M.P.)



RESOURCE PERSON :

PROF. KISHOR JOHN
DEMA Head
Dept. Library & Info. Science
Dr. B.R. Ambedkar University
of Social Science, Mumbai, India, M.P.



RESOURCE PERSON

DR. S.P. SINGH
Professor & Head
Dept. of Library & Inf. Science
Govt. T.R.S. College (Excellency), Rewa



RESOURCE PERSON :

DR. S. SENGUPTA
Librarian
Pt. Ravishankar Shukla University
Raipur (C.G.)



RESOURCE PERSON

DR. ARUN K. SHARMA
Librarian
Guru Ghawdas (Central) Vishwavidyalaya
Bilaspur (C.G.)



CONVENER

DR. R.K. TIWARI
Librarian & Head
Dept. of Lib. & Inf. Science
Govt. Mata Shreeji Narayan
Girls PG College (Bilaspur) (C.G.)



CONVENER

DR. PRAMOD SHARMA
Librarian
D.P. Vipra P.G. Law College, Bilaspur (C.G.)

Organizing Committee

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Prof. Santosh Thakur
Prof. Shaji Thomas
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Mr. Shravan Vastrakar

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Shri Depanjan Mishra
Shri Shailendra Tiwari
Shri Ajay Chandra
Shri Salig Ram
Shri Monu Chandra



CONVENER

DR. ALOK SHARMA, Sports Officer
D.P. Vipra P.G. Law College Bilaspur (C.G.)

**27th Feb. 2021, Saturday
12.00 PM onwards**

9893238548, 9893629888, 9907176385, 9329675268, 9827173535

dpvlawprincipal@yahoo.com

Registration Link: <https://forms.gle/Lx6NKiTdK6E1lcl7A9>



D.P.VIPRA PG LAW COLLEGE

Bilaspur (C.G.)



Respected Sir / Madam & Dear Students,

D.P.Vipra P.G.Law College, Ashok Nagar, Bilaspur is going to conduct one day online webinar on **"CHALLENGES AND REMEDIES OF INTELLECTUAL PROPERTY RIGHTS ASSOCIATED WITH DIGITAL LIBRARIES"** on 27th Feb. 2021 during 12.00 PM to 3.00 PM.

You are cordially invited to participate the above and be witness to this prestigious Academic Event.

Registration Link : <https://forms.gle/Lx6NKiTdK6FUqL7A9>

PRINCIPAL

DR. A.B.SONI

TIME SCHEDULE

12.00 PM - 12.20 PM	Welcome speech by Principal / Patron Dr. A.B.Soni
12.20 PM - 12.40 PM	Few words by Chairman / Chief Patron Shri Anurag Shukla
12.40 PM - 1.00 PM	Keynote address by Dr. Brajesh Tiwari
1.00 PM - 1.20 PM	Lecture by Resource Person Dr. Arvind K. Sharma
1.20 PM - 1.40 PM	Lecture by Resource Person Dr. S. Sengupta
1.40 PM - 2.00 PM	Lecture by Resource Person Dr. K. John
2.00 PM - 2.20 PM	Lecture by Resource Person Dr. S.P. Singh
2.20 PM - 2.40 PM	Lecture by Resource Person Dr. Arun K. Sharma
2.40 PM to onwards	Vote of Thanks by Dr. Pramod Sharma

"Webinar Shall be Online conducted by Dr. R.K.Tiwari"

NOTE :

- ✦ Joining free.
- ✦ E-certificate will be provided to those who will attend the lecture and successfully fill the feedback form.

कार्यालय, प्राचार्य, डी.पी. विप्र विधि महाविद्यालय, सीपत रोड, अशोक नगर बिलासपुर (छ.ग.)

Approved from BCI, Affiliated to Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur (C.G.)
Ph. 07752-329260, 210760, E-Mail-dpvlawprincipal@yahoo.com www.dpvipralawcollege.com

पत्रक्रमांक Q / 2018

दिनांक 05 / 07 / 2018

To,

Mr. Rekha Raj Sahu

Assistant Librarian,

College Of Agriculture and Research Station

Janjgir-Champa (C.G)

Subject:-Invitation as Resource Person for one Day Training program on "Time Management".

Respected sir,

I am indeed very happy to state that the D.P. Vipra Law College C.G. is going to conduct One Day Training Programme on "**Time Management**" on 11/07/2018. It will be a great achievement for the college if you kindly register your presence on the event as resource person.

Kindly release your consent and oblige.

Thanking You!

Principal
PRINCIPAL
D.P. Vipra Law College
Bilaspur (C.G.)
Bilaspur (C.G.)

COLLEGE OF AGRICULTURE AND RESEARCH STATION

JANJGIR CHAMPA (C.G.)

Date: 07/07/2018

To,

The Principal

D.P. Vipra Law College

Ashok Nagar Bilaspur,(C.G.)

Respected Sir,

I am deeply honored to accept your invitation to be a Resource Person at your college. I look forward to share my knowledge and expertise with the Faculties.

Thank you!



Rekha Raj Sahu
Assistant Librarian
College of Agriculture and Research Station
Janjgir Champa (C.G.)

कार्यालय, प्राचार्य,

डी.पी. विप्र विधि महाविद्यालय, सीपत रोड, अशोक नगर बिलासपुर (छ.ग.)

Approved from BCI, Affiliated to Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur (C.G.)
Ph. 07752-329260, 210760, E-Mail-dpvlawprincipal@yahoo.com www.dpvipralawcollege.com

पत्र क्रमांक Q/2018

दिनांक 09/07/2018

NOTICE

This is to inform to all the Non- Teaching Staff of D.P. Vipra Law College regarding One Day Training Program on "**Time Management**" is to be held on 11/07/2018 . The program will be conducted on 01:30 PM.

Venue : Library



Principal

D.P. Vipra Law College,
D.P. VIPRA LAW COLLEGE
Bilaspur (C.G.)

कार्यालय, प्राचार्य, डी.पी. विप्र विधि महाविद्यालय, सीपत रोड, अशोक नगर बिलासपुर (छ.ग.)

Approved from BCI, Affiliated to Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur (C.G.)
Ph. 07752-329260, 210760, E-Mail-dpvlawprincipal@yahoo.com www.dpvpralawcollege.com

पत्रक्रमांक Q/2018


दिनांक 11/07/2018

Thanks Letter

I would like to acknowledge, Mr. Rekha Raj Shu, Assistant Librarian College of Agriculture and Research Station Janjgir-Champa (C.G) for conducting on a One Day Training Programme on "**Time Management**" for all Non- Teaching Staff at D.P. Vipra Law College Bilaspur.

We look forward to see you soon.

Thank you!



Principal

D.P. Vipra Law College,
D.P. VIPRA LAW COLLEGE
Bilaspur (C.G.)

कार्यालय, प्राचार्य,

Approved from BCI, Affiliated to AtalBihari Vajpayee

Vishwavidyalaya, Bilaspur (C.G.)

डी.पी. विप्रविधि महाविद्यालय, सीपतरोड, अशोक नगर बिलासपुर (छ.ग.)

<https://dpvipralawcollege.ac.in> – Email –

dpvlawprincipal@yahoo.com PH. No. – 9926165945, 992613873

Date:11/07/2018

Academic Year 2018-19

Activity	: Training Program for Non-Teaching Staff
Title	: Time Management Training Program
Date	: July 11, 2018
Place	: Libraray
Organized By	: D.P.V. Law College
Participant Count	: 0 5
Resource Person	: Mr. Rekh Raj Sahu

Brief Report

Objective: The objective of the Time Management Training Program was to equip the non-teaching staff of D.P.V. Law College with effective time management skills that can help optimize workflow and enhance productivity in the workplace. Mr. Rekh Raj Sahu, an expert in organizational efficiency, was tasked with providing the staff with tools and strategies for better managing their time and responsibilities.

Outcomes: The Time Management Training Program was not only beneficial in empowering the non-teaching staff with the necessary skills to manage their time efficiently but also played a crucial role in promoting a more productive and less stressful work environment at D.P.V. Law College.



Co-ordinator

Principal

PRINCIPAL
D.P. VIPRA LAW COLLEGE
Bilaspur (C.G.)